

# **Bid Addendum Report**

Procurement of Laptops and Printers for Education Sector of Municipal Office

## **Bagmati Municipality, Office of Municipal Executive**

Bagmati Municipality, Office of Municipal Executive  
Karmaiya  
Sarlahi  
Madhesh Pradesh  
Nepal

**Addendum No: 1**

**Published On: 12-05-2026 12:00**

**Invitation No: BM/SQ/Goods/2082/83-03**

**Dated On: 12-05-2026 01:00**

# Invitation for Sealed Quotation



Name of the Office: Bagmati Municipality, Office of Municipal Executive

Address of the Office: Karmaiya Sarlahi

Invitation for Sealed Quotation for the procurement of Procurement of Laptops and Printers for Education Sector of Municipal Office

Sealed Quotation No: BM/SQ/Goods/2082/83-03

Date of second Publication :12-05-2026

1. The Bagmati Municipality, Office of Municipal Executive invites sealed quotations from registered Suppliers for the Procurement of Laptops and Printers for Education Sector of Municipal Office .
2. Eligible Suppliers may obtain further information and inspect the Sealed quotation Forms at the office of Karmaiya Sarlahi , 9854064111 , bagmatimun@gmail.com.  
OR  
[may visit PPMO website www.bopatra.gov.np.]
3. If hard copy is allowed then a complete set of Bidding Documents may be purchased from the office Bagmati Municipality, Office of Municipal Executive Karmaiya Sarlahi and the office Bagmati Municipality, Office of Municipal Executive Karmaiya Sarlahi by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs.1000.0 till 19-05-2026 12:00 during office hours.
4. Bidder who chooses to submit their bid electronically may download the bidding documents for e-submission from PPMO's e-GP i.e www.bopatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following account  
i. Name of the Bank :NIC Asia Bank Ltd. ii. Name of Office :Bagmati Municipality, Office of Municipal Executive  
iii. Office Code no :80219406300 iv. Office Account No :2072050028094002  
v. Rajaswa (revenue) Shirshak No :GA-1-1
5. Sealed bids must be submitted to the office Bagmati Municipality, Office of Municipal Executive Karmaiya Sarlahi by hand or through e-GP system i.e www.bopatra.gov.np/egp on or before 19-05-2026 12:00. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at 19-05-2026 13:00 at the office of Bagmati Municipality, Office of Municipal Executive Karmaiya Sarlahi Madhesh Pradesh Nepal.  
Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of 40000 , which shall be valid for 30 days beyond the validity period of the bid (i.e. [Refer Clause ITB 20.1]). If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No.[45CA052639552404] at [NIC Asia Bank Ltd. , Bagmati Municipality , Sarlahi] and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission
8. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.



  
Chief Administrative Officer

### 3. Technical Specifications

#### Office and computing machinery equipment and supplies

Description of Goods	Particulars	Requirements	The bidder shall state as
1 Laptop	processor	12 Gen Intel Core I5 or equivalent up to 4.40 GHz.	
	Graphics	Integrated Graphics (Equivalent to intel iris Xe or better)	
	RAM	8GB DDR4, 3200MHz or higher	
	Storage	256 GB SSD, PCIe NVMe	
	Display	14 Inch FHD (1920 x 1080), Anti Glare	
	Key Board	Backlit Keyboard	
	OS	Professional edition OS (latest version ,Pre installed)	
2 Printer	Category	All in one color printer	
	Function	Print ,scan,Copy	
	Printing technology	Ink Tank, Refillable ink system	
	Print resolution	min 4800 x 1200 dpi	
	print speed	min 11 IPM (mono) and 6 ipm (color)	
	Connectivity	LAN and USB	
	Scanner type	Flatbed	
	Dimension	Standard compact desktop size	




*[Handwritten Signature]*  
 Chief Administrative Officer

## 2. Delivery and Completion Schedule

Office and computing machinery equipment and supplies				
Description of Goods	Final Destination	Earliest Delivery Date	Acceptable Delivery Date	Bidder's offered Delivery Date
Laptop	Bagmati Municipality Office	7 days from the work order	7 days from the work order	
Printer	Bagmati Municipality Office	7 days from the work order	7 days from the work order	



  
Chief Administrative Officer